

**Southwest Georgia Technical College, Foundation Inc.
Scholarship Policies and Procedures**

**Southwest Georgia Technical Foundation
Non-Traditional Career Scholarship**

BACKGROUND

The Southwest Georgia Technical College Foundation Non-Traditional scholarship was established to encourage enrollment in and completion of a technical certificate of credit, diploma, or degree in a field typically considered gender specific. The first scholarship will be awarded fall 2006 (calendar year) in the amount of \$500.00

PURPOSE

To assist students enrolled in non-traditional programs at Southwest Georgia Technical College with education related expenses.

PROCEDURES

Applicants must be accepted into a program of study with underrepresented gender at Southwest Georgia Technical College as a regular admit student or be currently enrolled in a program of study.

Applicants must complete a SWGTC Scholarship Application form (Attachment A).

Applicants must compose an essay titled, "*Why I selected career title as a career*". (Maximum 250 words)

Applicants must obtain a letter of recommendation from a fulltime member of the SWGTC Faculty, civic organization advisor, high school counselor, clergy, or community leader. The letter should communicate the author's observations of the applicant's commitment to their career choice. Letters of recommendation must be on letterhead with a current date and an original signature.

Applicants must have a minimum GPA of 2.0 (high school and/or college) and must submit a copy of their transcript.

REVIEW PROCESS

The Executive Director of the Southwest Georgia Technical College Foundation has established a committee to review the Southwest Georgia Technical Foundation Non-traditional Career Scholarship applications. Members of the committee include the College Counselor, and the SWGTC Retention Specialist, and Retention Coordinator.

The Southwest Georgia Technical Foundation Non-Traditional Career Scholarship recipient will be selected utilizing the attached evaluation document.

Committee members will independently score each application submitted. The applicant receiving the highest average score will be awarded the scholarship.

In the event of a tie, applicants will be requested to prepare and deliver a two-minute impromptu speech on a issue affecting students pursuing a non-traditional career. The committee members will independently score each applicant. The applicant receiving the highest average score will be awarded the scholarship.

The primary intent of the scholarship program of the SWGTC Foundation is to assist students with tuition, fees, and book expenses through need-based and merit-based scholarships. For this reason, all scholarship applicants are required to apply for financial aid. Financial aid awards will be considered in the scholarship awards process.

Southwest Georgia Technical College Foundation funded scholarships are to be used at Southwest Georgia Technical College only (Thomas County, Grady County, Mitchell County, and the Valdosta Technical College A.D.N. program) and are not transferrable to other institutions.

Southwest Georgia Technical College Foundation scholarships are intended for approved educational related expenses only, as set forth in the scholarship policies. Any fraudulent use of scholarship funds or misrepresentation of expense to gain reimbursement will result in termination of scholarship funding and ineligibility to apply for future Southwest Georgia Technical College Foundation scholarship funding opportunity.

Scholarship accounts that remain inactive for one year will be adjusted and unused funds will be transferred back to the SWGTC Foundation. Exceptions to this policy will be in cases where the length of time the scholarship can remain in the student's account before usage are outlined in the individual scholarship policy (such as the High School Scholarship and other recruitment-based scholarships).

Approved: October 18, 2005

Revisions Approved: July 2007; October 2008; July 2009; 11/09; 7/10

Southwest Georgia Technical Foundation Non-traditional Career Scholarship Evaluation Criteria

1. Academic Achievement

Grade Point Average

(90-100)	4.0	= 5 pts.
(85-89)	3.5-3.99	= 4 pts.
(80-84)	3.0-3.49	= 3 pts.
(74-79)	2.5-2.99	= 2 pts.
(70-73)	2.0-2.49	= 1 pts.

2. Essay

Followed criteria	= 1 - 5 pts.
Grammatically correct	= 1 - 5 pts.
Defined characteristics	= 1 - 5 pts.
Illustrated personal commitment	= 1 - 5 pts.
Compelling case	= 1 - 5 pts.

3. Faculty Evaluation

Supports student as recipient	= 1 - 5 pts.
Specific observations	= 1 - 5 pts.
Commonalities with essay	= 1 - 5 pts.