

FALL 2012 (August 2012)

Southwest Georgia Technical College

Thomasville Campus

ASSOCIATE of SCIENCE in NURSING

**"GENERIC" PROGRAM
ADMISSION REQUIREMENT
BOOKLET**

As set forth in its student catalog, Southwest Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law.) The Title IX Coordinator: Joyce Halstead, VPSA, SWGTC Building A, (229) 225-5062. Section 504 Coordinator: Alison Welch, SWGTC Building A, (229) 227-2793.



Approval

The Associate of Science in Nursing program has been granted full approval by:

Georgia Board of Nursing

237 Coliseum Drive

Macon, Georgia 31217

Phone: 478-207-1640

<http://sos.state.ga.us/plb/rn>

Accreditations

National League for Nursing

Accrediting Commission

3343 Peachtree Road, NE, Suite 850

Atlanta, Georgia 30326

Phone: 404-975-5000; 1-866-747-9965

Fax: 404-975-5020

<http://www.nlnac.org>

Southwest Georgia Technical College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Associate Degrees, Diplomas, and Technical Certificates of Credit. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Southwest Georgia Technical College.

Southwest Georgia Technical College
ASSOCIATE of SCIENCE in NURSING (A.S.N.)
Generic Program for AUGUST 2012 – Thomasville Campus

ACCEPTANCE PROCEDURES

To be admitted to the SWGTC Associate of Science in Nursing (A.S.N.) – Generic program you must meet admission requirements as outlined by the College. **NOTE: Admission to the program is academically competitive.** Prospective students will be ranked by score and the top candidates will be admitted to the Fall Semester 2012 (August 2012) class. Applications and admission requirements submitted after the posted deadlines will be held and reviewed for the next available class. Deadline for the August 2012 class is **MAY 31, 2012**. Students will be notified by mail as to their acceptance status once all file evaluations are complete. *Anticipated notification: **July 2012***

ADMISSIONS REQUIREMENTS

1. Submit SWGTC Admission Application and \$20 Application fee. (*If applicable, returning students are not charged a fee.*)
2. Submit proof of Age. (*Must be 18 years or older at the time of program entry.*) Either a valid state driver's license or birth certificate is acceptable.
3. Have **official** transcripts for high school diploma/GED **AND** all colleges and/or technical colleges (transferable credit or not) mailed to the SWGTC Admissions Office. Southwest Georgia Technical College, 15689 US Hwy 19 North, Thomasville, Georgia 31792
4. Have acceptable Admission Placement Exam scores (no older than 5 years) OR have successfully completed with a "C" or better transferable English and college algebra (College algebra must not be older than five (5) years) from a regional or national accredited college, university, or other postsecondary institution recognized by the US Department of Education at the time the coursework was completed. These courses must be the equivalent to the entry-level English and math required for the Associate of Science in Nursing program. If the college algebra class is over five years, you will be required to take the Admissions Placement Exam.
5. Have an overall (cumulative) GPA (Grade Point Average) of **2.5** on all previous post-secondary courses.
***Scoring for overall GPA:**
35 pts = 3.7 – 4.0
30 pts = 3.2 – 3.6
25 pts = 2.8 – 3.1
20 pts = 2.5 - 2.7
6. Have successfully completed the following required prerequisites with a 'C' or better, or have college transcripts evaluated to determine if credit can be awarded: **BIOL 2113, BIOL 2113L, BIOL 2114, BIOL 2114L, ENGL 1101, and MAT 1111.** *You may not attempt any prerequisite course more than twice within a five (5) year period.* A minimum GPA of **2.8** is required for the prerequisite courses in order to meet admission requirements for the program (if a pre-requisite course has been taken twice – only the last attempt is counted). Courses exempted and articulated do not carry points.
***Scoring for pre-requisite GPA:**
40 pts = 3.7 – 4.0
35 pts = 3.2 – 3.6
30 pts = 2.8 – 3.1

NOTE: BIOL 2113/BIOL 2113L, BIOL 2114/BIOL 2114L, BIOL 2117/BIOL 2117L & MATH 1111 will not be considered if completed more than 5 years before admission to the A.S.N. program.

7. **Additional points** may be earned by successfully completing the following courses (minimum grade of “C” – 2.0 GPA required) before posted deadlines.

- a. PSYC 1101 - Introductory Psychology - **5 points**;
- b. BIOL 2117 & BIOL 2117L - Introductory Microbiology & Lab – **5 points**;
- c. Humanities /Fine Arts course (ARTS 1101; ENGL 2130; HUMN 1101 **OR** MUSC 1101) – **5 points**;
- d. Additional course required (as approved by program advisor) – **5 points**;
- e. COMP 1000 - Introduction to Computers – **5 points**;
- f. *ALHS 1090 - Medical Terminology for Allied Health Sciences* – **5 points**;
- g. *NAST 1100 - Nurse Aide Fundamentals* – **5 points**;
- h. *PHLT 1030 - Introduction to Venipuncture* – **5 points**;

NOTE: Additional points will not be awarded for courses in italics that were completed more than 5 years before admission to the A.S.N. program.

- i. Associate Degree or higher – **5 points**

*******POSSIBLE TOTAL: 120 points*******

8. All A.S.N. applicants who require **Math** Learning Support courses must pass each course within two (2) attempts. This course requirement is inclusive of all colleges that an applicant has attended and holds a five (5) year time limit. Therefore, any applicant who has had two (2) unsuccessful attempts at the same math Learning Support course, within the last five (5) years, will not be eligible for program consideration. The A.S.N. faculty will advise the applicant/student that they may apply to the PN program and upon successful completion of the PN program; he/she may re-apply to the LPN-A.S.N. Bridge Track program.

NOTE: Even if an applicant was unsuccessful in the same Learning Support math course goes on to pass a College Algebra course with a “C” grade or better, the Learning Support math class would still be subject to the five (5) year time limit.

9. All A.S.N applicants are required to take & attain the required score on the A.S.N. Pre-Admission Assessment (HESI) exam, prior to being accepted into the A.S.N. program. The A.S.N. Pre-Admission Assessment (HESI) exam is composed of the following sections: Math, Science (Anatomy & Physiology), English (Vocabulary, Grammar, and Reading Comprehension) and two Style/Profile sections. Applicants are strongly encouraged not to take the HESI exam until completing A&P I & II OR at least complete A&P I and some of A&P II before sitting for the exam. Applicants must also have a completed file prior to taking the HESI exam (excluding current college coursework).

Applicants will be allowed **two** attempts to pass the English, Math and Science (Anatomy & Physiology) sections with a composite score of “75” on each section. Any applicant that is unsuccessful on the **first** HESI exam (in any section) will be required to remediate prior to re-taking that section(s) of the HESI exam. Several copies of the Evolve Reach ADMISSION ASSESSMENT Exam Review, 2nd Edition, book are on reserve in the SWGTC & WGTC Libraries for student use. However, the HESI review book is also available for purchase online at www.elsevier.com. Proof of remediation must be provided prior to re-taking the exam. Applicants wishing to waive the remediation requirement will be required to complete & sign an A.S.N. Pre-Admission HESI Exam Remediation Waiver Form prior to sitting for the 2nd exam.

Any applicant that does not attain a composite score of “75” on one or more sections of the HESI assessment exam after **two** attempts, will not be considered for admission into the A.S.N. program. However, applicants can re-apply to the A.S.N. program after waiting **one** year before re-applying to the A.S.N. program. At such time, the applicant will retake the A.S.N. Pre-Admissions assessment exam and meet the required scores for entry into the A.S.N. program. The applicant will again be allowed two attempts to meet the qualifying A.S.N. Pre-Admission HESI Assessment exam scores.

NOTE: Students will be required to complete Health Examinations and a Criminal Background report upon acceptance to the program. A current American Heart Association Health Care Provider BLS CPR card is required of all students entering the program. No other CPR cards will be accepted.



***Pre-Admission TESTING A.S.N. – GENERIC
for the FALL 2012 (AUGUST) program ~ Thomasville Campus***

ATTENTION A.S.N. - GENERIC STUDENTS!

You may register for the Pre-Admission A.S.N. Assessment (HESI) exam by calling the SWGTC Student Affairs office @ 229-225-5060 or by coming into the SWGTC Student Affairs office and adding your name, SS or student ID and phone number on the sign-up sheet. Make sure you are ready to commit to the exam session you select. *Exam fees will not be charged to any tester until arrival on your select exam date.*

Please NOTE:

- ***Receipt of SWGTC Admissions Application, application fee & all official transcripts are required prior to taking this exam.***
- There will be NO refund and NO withdrawal from a testing session.
- A valid state issued picture ID is required to sit for the exam --- NO Exceptions!
- Arrive ½ hour to 1 hour early. NO ONE WILL BE ADMITTED AFTER POSTED TIME TO BEGIN EXAM SESSION!

A.S.N.- GENERIC exam schedule: Students are allowed two (2) attempts to pass this exam. If a re-take exam is required – you will only need to take the session(s) of the exam in which you did not meet the required score during your first attempt.

Fee & Retest fee: \$40.00

March 22, 2012	Thursday	1:00 p.m. <u>Registration deadline March 15, 2012</u>
April 18, 2012	Wednesday	1:00 p.m. <u>Registration deadline April 11, 2012</u>
May 3, 2012	Thursday	1:00 p.m. <u>Registration deadline April 26, 2012</u>
June 4, 2012	Monday	1:00 p.m. <u>Registration deadline May 29, 2012</u>

NOTE: File completion deadline is MAY 31, 2012. All test results will be considered if your file is complete by the posted deadline.

****Pre-Admission (HESI) assessment review information is on the back of this sheet***

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The Title IX Coordinator: Joyce Halstead, VPSA, SWGTC Building A, (229) 225.5062. ADA/Section 504 Coordinator: Alison Welch, SWGTC Building A, (229) 227.2793.

A.S.N. – Generic HESI Exam:

All A.S.N applicants are required to take & attain the required score on the A.S.N. Pre-Admission Assessment (HESI) exam, prior to being accepted into the A.S.N. program. The A.S.N. Pre-Admission Assessment (HESI) exam is composed of the following sections: Math, Science (Anatomy & Physiology), English (Vocabulary, Grammar, and Reading Comprehension) and two Style/Profile sections. Applicants are strongly encouraged not to take the HESI exam until completing A&P I & II OR at least complete A&P I and some of A&P II before sitting for the exam. *Applicants must also have a completed file prior to taking the HESI exam (excluding current college coursework).*

Applicants will be allowed **two** attempts to pass the English, Math and Science (Anatomy & Physiology) sections with a composite score of “75” on each section. Any applicant that is unsuccessful on the **first** HESI exam (in any section) will be required to remediate prior to re-taking that section(s) of the HESI exam. Several copies of the Evolve Reach ADMISSION ASSESSMENT Exam Review, 2nd Edition, book are on reserve in the SWGTC & WGTC Libraries for student use. However, the HESI review book is also available for purchase online at www.elsevier.com. Proof of remediation must be provided prior to re-taking the exam. *Applicants wishing to waive the remediation requirement will be required to complete & sign an A.S.N. Pre-Admission HESI Exam Remediation Waiver Form prior to sitting for the 2nd exam.*

Any applicant that does not attain a composite score of “75” on one or more sections of the HESI assessment exam after **two** attempts, will not be considered for admission into the A.S.N. program. However, applicants can re-apply to the A.S.N. program after waiting **one** year before re-applying to the A.S.N. program. At such time, the applicant will retake the A.S.N. Pre-Admissions assessment exam and meet the required scores for entry into the A.S.N. program. The applicant will again be allowed two attempts to meet the qualifying A.S.N. Pre-Admission HESI Assessment exam scores.

HESI Exam Study Resources (Generic Exam):

We have the following HESI Study Guide on reserve in the SWGTC Library & Wiregrass Technical College Library for student use. However, the review book can also be purchased:

Evolve Reach Admission Assessment Exam Review, 2nd Edition

HESI Exam Study Resource websites:

HESI Practice Tests HESI Practice Tests- Raise HESI test scores in a few hours of study www.mo-media.com/hesi

Hesi Test Practice Questions 100s of Hesi Test Practice Questions Top Brands at Low Prices www.Gifts.com

4,000 HESI Questions Feb Only \$59.95 Simulation Software Proven Pass Money Back Guarantee www.nationalnursingtesting.com

HESI A2 Test Flashcards 260+ HESI A2 test flashcards: Guaranteed to help on the HESI A2. www.flashcardsecrets.com/hesi

Southwest Georgia Technical College

Associate of Science in Nursing (A.S.N.) "Generic" ---

STUDENT CHECKLIST

Your SWGTC admissions file must be complete prior to acceptance into the Associate of Science in Nursing program. The following checklist is provided for your personal use to help you ensure your file is complete by the posted deadline.

- Date Completed: _____ Complete SWGTC Admission Application and pay the \$20 Application fee (*if not previously paid*). Applications are available in the A.S.N. program admission requirement booklets, at the SWGTC Student Affairs Office and online through GA College 411 or the school website: <http://www.southwestgatech.edu/admissions>.

Date Completed: _____ Provide proof of age (i.e. Birth Certificate or Driver's License).

Date Completed: _____ Have acceptable Admission Placement Exam scores (no older than 5 years) OR have successfully completed with a "C" or better transferable English and college algebra (College Algebra must not be older than five (5) years.) from a regional or national accredited college, university, or other postsecondary institution recognized by the US Department of Education at the time the coursework was completed. These courses must be the equivalent to the entry-level English and math required for the A.S.N. program. If the college algebra class is over five years, you will be required to take the Admissions Placement Exam. Acceptable Placement Exams include: ACT; SAT; COMPASS & ASSET.

Date Completed: _____ Provide an **official** copy of your high school transcript or GED transcript to: SWGTC; 15689 US Highway 19 North; Thomasville, Georgia 31792.

Date Completed: _____ Provide an **official** copy of **ALL** college and/or technical college transcripts to: SWGTC; 15689 US Highway 19 North; Thomasville, Georgia 31792.

Date Completed: _____ Complete and return the enclosed "Documentation for Student File". If you are required to take the Admissions Placement Exam (APE), this form is also provided at the time of your exam.

Date Completed: _____ Complete all four (4) prerequisite courses required for the program. Prerequisite courses are listed in the A.S.N. program admission requirement booklet and on A.S.N. program sheets. A.S.N. program admission requirement booklets and program sheets (including program cost sheets) can be obtained from the SWGTC Student Affairs Office and all SWGTC A.S.N. faculty. Curriculum requirements are also listed on our College website: www.southwestgatech.edu/academics/alliedhealth. All A.S.N. applicants will begin in the Healthcare Science certificate program while they are taking their pre-requisite courses & meeting all other program admission requirements.

Date Completed: _____ Take the Pre-Admission A.S.N. Assessment Exam (HESI). The exam covers English, Math and Anatomy & Physiology. Additional HESI exam information is available in the A.S.N. program admission requirement booklet, by calling the SWGTC Student Affairs Office @ 229-225-5060, and from all SWGTC A.S.N. faculty.

Date Completed: _____ Complete your Financial Aid at www.FAFSA.ed.gov. SWGTC Federal School Code is: **005615**
Financial Aid questions???? Call SWGTC Financial Aid Office @ 229-225-5036

Date Completed: _____ Complete & submit the **SWGTC Competitive Application for Allied Health Programs** on your Pre-Admissions A.S.N. Assessment Exam (HESI) date or during your last semester of pre-requisite courses. Applicants will not be considered if we have not received this competitive application. The application can be obtained from your SWGTC A.S.N. faculty, from the Student Affairs Office, or via the SWGTC website: <http://www.southwestgatech.edu/admissions/applicationforadmission> or specific A.S.N. program webpage.

GOT QUESTIONS? Please call the SWGTC Admissions Office @ 229-225-5060

Student Advisement Sheet

Beginning August 2012

Program: Associate of Science in Nursing – Generic Option (Fall Admit)

Course #	Prerequisites	Course Description	Sem Seq	Completion Date	Grade	Cr Hr	Work Ethic
First Semester (Fall)							
*BIOL 2113	Program Admission Co: BIOL 2113, ENGL 1101	Anatomy and Physiology I	1			3	
*BIOL 2113L	Co: BIOL 2113	Anatomy and Physiology Lab I	1			1	
*ENGL 1101	ENGL 0098, READ 0098	Composition and Rhetoric	1			3	
*MATH 1111	MATH 0099	College Algebra	1			3	
*Elec-Core		General Education Elective	3			3	
Second Semester (Spring)							
*BIOL 2114	BIOL 2113, BIOL 2113L Co: BIOL 2114L	Anatomy and Physiology II	2			3	
*BIOL 2114L	BIOL 2113, BIOL 2113L Co: BIOL 2114	Anatomy and Physiology Lab II	2			1	
*COMP 1000		Introduction to Computers	2			3	
*Elec-Human		Humanities Elective	2			3	
*PSYC 1101		Introductory Psychology	2			3	
Competitive Admissions Review Semester (Summer)							
Third Semester (Fall - August)							
RNSG 1910	BIOL 2113, BIOL 2113L, BIOL 2114, BIOL 2114L, COMP 1000, ENGL 1101, MATH 1111, PSYC 1101, Program Admission Pre/Co: BIOL 2117, BIOL 2117L	Health Assessment through the Lifespan	3			3	
RNSG 1920	Pre/Co: RNSG 1910, RNSG 1930	Theoretical and Technical Foundations for Nursing Prac	3			5	
RNSG 1930	Pre/Co: RNSG 1910	Introduction to Nursing Principles of Pharmacy	3			3	
BIOL 2117	BIOL 2113, BIOL 2113L Co: BIOL 2117L	Introductory Microbiology	3			3	
BIOL 2117L	BIOL 2113, BIOL 2113L Co: BIOL 2117	Introductory Microbiology Lab	3			1	
Fourth Semester (Spring)							
RNSG 1940	RNSG 1910, RNSG 1920, RNSG 1930	Life Transitions I: Introduction to Promotion of Health	4			6	
RNSG 1950	BIOL 2117, BIOL 2117L RNSG 1930 Pre/Co: RNSG 1940	Life Transitions II: Promotion of Mental Health	4			5	
RNSG 2910	BIOL 2117, BIOL 2117L RNSG 1910, RNSG 1930	Life Transitions III: Obstetrics	4			4	
Fifth Semester (Summer)							
RNSG 2920	BIOL 2117, BIOL 2117L, RNSG 1910, RNSG 1930 Pre/Co: RNSG 2910	Life Transitions IV: Pediatrics	5			4	
RNSG 2930	Pre/Co: RNSG 2910, RNSG 2920	Life Transitions IV: Medical Surgical 2	5			6	
Sixth Semester (Fall)							
RNSG 2940	Pre/Co: RNSG 2930	Life Transitions VI: Clinical Decision Making	6			6	
Request for Graduation (Associate of Science in Nursing)					Date:		

I acknowledge that I have received counseling regarding the transition from the quarter to semester system with advisement as to the preferred course sequencing and acknowledge that it is my responsibility to ensure adherence to the schedule.

*All courses required for Program Admission must be completed by the end of Spring semester.

Signature

Date

SWGTC Instructions for BANNERWEB Login

- Step 1. Click on “BannerWeb” on top right corner of SWGTC homepage.
- Step 2. Click on link to BannerWeb on next page.
- Step 3. Click on “Login to Secure Area.” Enter your student identification number or your Social Security Number. Tab to the PIN prompt.
- Step 4. Enter the PIN assigned to you by the College (if this is your first time logging in to BannerWeb, your PIN will be your 6-digit Date of Birth, such as 033178. At the prompt, enter a new PIN of your choice (must be six numbers – no letters or symbols), Re-enter your new PIN to confirm. Click “Login.”
- Step 5. Create a security question. This is a question that will be asked to confirm your identity if you need your PIN reset because you have forgotten it. Create a question that you will know the answer to, but that will not be known by friends or family. Create the answer to the question. If you are unable to answer the question exactly or if the question is not specific enough to verify your identity, you may be asked to visit the Student Affairs office and show a picture ID in order to have your PIN reset.

AUTHORIZE FINANCIAL AID

It is possible for you to use your HOPE Book Award and/or Pell Award to pay these various fees. To do so, please access your BannerWeb Account and respond appropriately to the Financial Aid Authorization statement by clicking on the “Authorize” button. Login and select the following options:

- 1) Financial Aid Authorization
- 2) HOPE Grant
- 3) I Authorize This Transaction
- 4) Back
- 5) Pell Grant
- 6) I Authorize This Transaction

VIEW YOUR FINANCIAL AID AWARDS

To view your anticipated Financial Aid for preregistered classes (you must wait at least 24-48 hours after registering in order for your Financial Aid award to display)

- ✓ Log into BannerWeb (www.southwestgatech.edu)
- ✓ Click on Student Services & Financial Aid
- ✓ Click on Student Records
- ✓ Click on Account Detail for Term
- ✓ Choose the term

***Amounts are subject to change.**



Financial Aid for the SWGTC A.S.N. Program

Once you are accepted to the A.S.N. program, you will be a student of Southwest Georgia Technical College. In order to receive financial aid you must apply for aid from our institution.

To Apply for Financial Aid at SWGTC:

- Submit your FAFSA (Free Application for Federal Student Aid) for the 2012-2013 award year online at www.fafsa.gov. The 2012-2013 application will be valid for fall semester 2012, spring and summer semesters 2013. You must renew your FAFSA for the 2012-2013 award year in order to receive aid fall semester 2012.
- You must include our **Federal School Code, 005615**, on your FAFSA in order for us to process your application.
- If you have already submitted a FAFSA for another institution for 2012-2013, simply add our school code (005615) to your current application at www.fafsa.gov.
- The priority deadline for submitting your FAFSA for fall semester 2012 is **JULY 5, 2012**. Applications submitted after this date will still be processed, but the student should be prepared to self-pay tuition and fees. If your financial aid is processed after you pay, you may be eligible for reimbursement.

Southwest Georgia Technical College does not participate in any federal student loan programs.

Students who have received a Bachelor's Degree will not be eligible for any financial aid from SWGTC. You are encouraged to apply for SWGTC Foundation Scholarships.

The main types of financial aid available at SWGTC for the A.S.N. program are the federal Pell Grant and the HOPE Scholarship for students who meet Georgia residency requirements.

Pell Grant eligibility is based on household income and household size. Pell Grant funds may be applied towards tuition, fees, and book expenses. Any remaining award amounts after tuition and fees are paid will be refunded to the student.

HOPE Scholarship eligibility will be determined for all students accepted into the A.S.N. program. In order to have your eligibility evaluated, you must submit official transcripts from all post-secondary institutions ever attended to the Registrar's office at SWGTC. HOPE Scholarship will pay 81% of tuition charges only for the 2011-2012 award year. To receive HOPE Scholarship, you must meet residency and GPA requirements. For more information on HOPE Scholarship, please review the SWGTC HOPE brochure and/or the SWGTC website and Catalog/Handbook.

All students are responsible for knowing the financial aid requirements and policies. This information is available on pages 65-85 of the 2011-2012 SWGTC Catalog/Student Handbook.

For more information, call (229) 225-5036 or email financialaid@southwestgatech.edu, or visit www.southwestgatech.edu/finaid to apply online.

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9/2011



Financial Aid Deadlines

	Fall 2012
Deadline to Submit FAFSA*	July 5, 2012
Deadline to Submit Verification Documents	August 1, 2012
Financial Aid Appeal Deadline	August 16, 2012
Semester Begins	August 21, 2012

All dates are subject to change.

***Please Note:** Financial Aid applications submitted after this date *will be* processed, but financial aid may not be available by the payment deadline for tuition and fees or to purchase books. Students submitting a financial aid application after the priority deadline should be prepared to self-pay tuition and fees. Once financial aid is awarded, the student may be eligible for reimbursement.

**Submit your FAFSA online at www.fafsa.gov.
Our Federal School Code is 005615.**

After submitting verification documents, it generally takes two to three weeks for your financial aid file to be complete.

**For more information, contact us at (229)225-5036
or email financialaid@southwestgatech.edu.**

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Application Procedures:

1. Submit Admissions Application and a one-time, non-refundable \$20.00 fee. Application fee is waived for readmission or change of major applications.
2. Submit an official high school or GED transcript.
3. Submit official transcripts from all colleges you have previously attended.
4. Take the placement test or submit valid SAT, ACT, COMPASS or ASSET scores.

APPLICATION FOR ADMISSION / READMISSION

PLEASE PRINT CLEARLY		Social Security Number:		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
LAST NAME		FIRST NAME		MIDDLE NAME		FORMER NAME(S) if any			
MAILING ADDRESS		CITY		STATE		ZIP		COUNTY	
HOME TELEPHONE		WORK TELEPHONE				CELL TELEPHONE			
EMAIL ADDRESS						DATE OF BIRTH			
EMERGENCY CONTACT INFORMATION:									
NAME			TELEPHONE			RELATIONSHIP			

STATISTICAL DATA * This voluntary information is required for purposes of reporting to the Federal Compliance agencies only and will not be used in determining admission status.

GENDER*		ETHNIC ORIGIN*		RACIAL GROUP* Check all races that apply:			
<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		Are you Hispanic or Latino? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> AMERICAN INDIAN or ALASKA NATIVE <input type="checkbox"/> ASIAN <input type="checkbox"/> BLACK or AFRICAN AMERICAN		<input type="checkbox"/> NATIVE HAWAIIAN or OTHER PACIFIC ISLANDER <input type="checkbox"/> WHITE	

The following information will be used to establish residency for tuition and financial aid eligibility. Failure to provide accurate, valid information may impact tuition and/or result in repayment of any financial aid funds received.

ARE YOU CURRENTLY ACTIVE DUTY MILITARY?	<input type="checkbox"/> YES <input type="checkbox"/> NO	ARE YOU A U.S. CITIZEN?	<input type="checkbox"/> YES <input type="checkbox"/> NO
ARE YOU A MILITARY DEPENDENT?	<input type="checkbox"/> YES <input type="checkbox"/> NO	IF NO, CHECK ONE OF THE FOLLOWING:	
ARE YOU A VETERAN?	<input type="checkbox"/> YES <input type="checkbox"/> NO	ALIEN, NON-RESIDENT	<input type="checkbox"/>
FILE NUMBER	_____	ALIEN, RESIDENT	<input type="checkbox"/>
ARE YOU APPLYING FOR IN-STATE TUITION?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
ARE YOU UNDER THE AGE OF 24?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF YOU ARE UNDER THE AGE OF 24: Did your parent(s) or United States court-appointed legal guardian claim you on their most recent tax return? <input type="checkbox"/> YES <input type="checkbox"/> NO			
IF YES: What is the state of legal residence of the parent(s) or legal guardian who claimed you? _____			
How long has that parent or legal guardian continuously lived in that state? _____ years _____ months			
IF NO, ANSWER THE FOLLOWING QUESTIONS			
IF YOU ARE 24 OR OLDER (OR UNDER 24 AND NO PARENT OR LEGAL GUARDIAN CLAIMED YOU ON THEIR MOST RECENT TAX RETURN):			
What is your state of legal residence? _____			
How long have you continuously lived in that state? _____ years _____ months			

CHECK ALL THAT APPLY:

- I HAVE ATTENDED SOUTHWEST GEORGIA TECHNICAL COLLEGE (SWGTC) BEFORE (Last quarter attended _____, Year _____)
If you have not been enrolled at SWGTC within the last five (5) years, you will need to resubmit ALL transcripts.
Have you attended any other colleges since attending SWGTC? Yes No
- I AM TRANSFERING FROM ANOTHER COLLEGE (List all colleges previously attended on the reverse side)
- I AM CURRENTLY A HIGH SCHOOL STUDENT (Please check one of the following): ACCEL DUAL ENROLLMENT JOINT ENROLLMENT
- I AM ENROLLING AS AN AUDIT STUDENT (No grade or credit received and not eligible for financial aid)
- I AM A SENIOR CITIZEN SEEKING A TUITION WAIVER (You must be 62 or older and provide proof of age and legal Georgia Residency)
- I AM A STUDENT AT ANOTHER COLLEGE SEEKING TO TAKE COURSE(S) AT SWGTC AS A TRANSIENT STUDENT (Transient agreement from your home college is required for acceptance and registration each quarter)
- I AM SEEKING SPECIAL ADMIT STATUS (not seeking an award or financial aid)

CHECK ONE: <input type="checkbox"/> I GRADUATED FROM HIGH SCHOOL. WHAT YEAR? _____ HIGH SCHOOL _____ CITY _____ STATE _____ <input type="checkbox"/> I WILL GRADUATE FROM HIGH SCHOOL IN 20 _____	<input type="checkbox"/> I AM A HOME SCHOOL GRADUATE. WHAT YEAR? _____ <input type="checkbox"/> I OBTAINED A GED. WHAT YEAR? _____ WHAT STATE? _____ <input type="checkbox"/> IF NO HIGH SCHOOL OR GED, LIST HIGHEST GRADE COMPLETED _____
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PLEASE LIST ALL COLLEGES THAT YOU ARE CURRENTLY OR HAVE PREVIOUSLY ATTENDED, BEGIN WITH THE MOST RECENT. Failure to list all colleges previously attended may impact tuition and/or result in repayment of any financial aid funds received.

COLLEGE/UNIVERSITY/TECHNICAL COLLEGE	CITY/STATE	YEARS ATTENDED	
_____	_____	From: _____	To: _____
_____	_____	From: _____	To: _____
_____	_____	From: _____	To: _____
_____	_____	From: _____	To: _____

TERM YOU WISH TO BEGIN TAKING CLASSES AT SWGTC:

- SPRING SEMESTER (January 2012)
 SUMMER Semester (May 2012)
 FALL Semester (August 2012)

CAMPUS YOU WISH TO ATTEND:

- THOMASVILLE [T]
 MITCHELL [M]
 GRADY [G]

SCHEDULE TYPE:

- DAY ONLY
 NIGHT ONLY
 DAY AND NIGHT

Choice of Program: _____

Please write the program code, level, campus, and start quarter you are seeking. Unless specified, programs begin each quarter. **Choose only one.**

Associate Degrees

AC 13 Accounting [T]	CS23 Computer Support Specialist [T]	LF23 Land, Forest, and Wildlife Management Tech [T]
AT13 Agricultural Technology (Fall) [T]	CS33 Crime Scene Investigation Technology (T)	MA23 Medical Assisting [T]
AS33 Applied Technical Management [T]	CJT3 Criminal Justice Technology [T] [G]	NS13 Networking Specialist [T]
BA23 Business Administrative Technology [T] [G]	DT13 Drafting Technology [T]	PS13 Paralegal Studies [T]
MD13 Business Management [T]	EC13 Early Childhood Care/Education [T] [G]	PT13 Paramedicine [T]
CLT3 Clinical Laboratory Technology [T]	HI23 Health Information Technology [T]	SW23 Social Work Assistant [T]
		VA23 Veterinary Technology [T]

Diplomas

AC12 Accounting [T]	CJT2 Criminal Justice Technology [T] [G]	MA22 Medical Assisting [T]
ACT2 Air Conditioning Technology [T]	DT12 Drafting Technology [T]	NS14 Networking Specialist [T]
AT14 Automotive Technology [T]	ECC2 Early Childhood Care/Education [T] [G]	PT12 Paramedicine [T]
BA22 Business Administrative Technology [T] [G]	ES12 Electrical Systems Technology [T]	PN12 Practical Nursing [T] [G]
MD12 Business Management [T]	HI12 Health Information Coding [T]	SW12 Social Work Assistant [T]
CS14 Computer Support Specialist [T]	LF12 Land, Forest, and Wildlife Management Asst [T]	WAJ2 Welding & Joining Technology [T]
CO12 Cosmetology [T] [M]		

Technical Certificates

AZ21 A/C System Maintenance Technician [T]	EDA1 E-Learning Design & Development Specialist [T]	MLS1 Medical Language Specialist [T] [G]
AS21 Administrative Support Assistant [T]	ED11 Eligibility Determination Specialist [T]	MS11 Microsoft Network Administrator [T]
AS51 Advanced CAD Technician [T]	EMJ1 Emergency Medical Technology (Fall) [T]	CN21 Nurse Aide [T] [G]
EMH1 Advanced Emergency Medical Technician (Fall) [T]	GM31 Gas Metal Arc Welder [T]	OM11 Operations Management Specialist [T]
AE41 Auto Electrical/Electronic Systems Technician [T]	HA21-PT22 Healthcare Assistant - Pharmacy Tech Diploma [T]	PA61 Payroll Accounting Specialist [T]
AE61 Auto Engine Repair Technology [T]	HA21-ST12 Healthcare Assistant - Surgical Tech Diploma [T]	PR21 PC Repair & Network Technician [T]
AA71 Auto Transmission/Transaxle Tech Specialist [T]	HS21-NC73 Healthcare Science - ASN Generic [T]	RW21 Residential Wiring Technician [T]
FS31 Basic Shielded Metal Arc Welder [T]	HS21-VAL Healthcare Science - ASN Generic [WGTC Campus]	SSM1 Service Sector Management Specialist [T]
BE91 Biomedical Electronics Technician [T]	HS21-AD13 Healthcare Science - LPN to ASN Bridge [T]	ST11 Shampoo Technician [T] [M]
CP41 CAD Operator [T]	HS21-PT23 Healthcare Science - Pharmacy Tech Degree [T]	SB41 Small Business Management Specialist [T]
CD61 Child Development Specialist [T] [G] [M]	HS21-RT23 Healthcare Science - Radiologic Tech Degree [T]	SPO0 Special Admit Student [T] [G] [M]
CN71 CISCO Network Specialist [T]	HS21-RCT3 Healthcare Science - Respiratory Care Degree [T]	SS31 Supervisor/Management Specialist [T]
CA51 Clinic Assistant [T]	HS21-ST13 Healthcare Science - Surgical Tech [T]	TMS1 Technical Management Specialist [T]
CA71 CompTIA A+ Certified Technician Preparation [T]	HRM1 Human Resource Management Specialist [T]	TC31 Technical Specialist [T] [G]
CJ21 Criminal Justice Specialist [T]	LF11 Land, Forest, and Wildlife Management Specialist [T]	TRO0 Transient Admit [T]
DA31 Drafter's Assistant [T]	MAL1 Management & Leadership Specialist [T]	US11 Unit Secretary [T]
	MB21 Medical Billing Clerk [G]	VSM1 Vertical Shielded Metal Arc Welder Fabricator [T]
		VA11 Veterinary Technician Assistant [T]

***Competitive Admission Programs: Please apply for the appropriate Healthcare Assistant or Healthcare Science Certificate above. A separate Competitive Admission Application must be completed by the posted deadline date for your intended program. Students without a separate Competitive Admission Application on file will NOT be considered for competition.**

Associate Degrees (Select HS21 above)

Diplomas (Select HA21 above)

NC73* Nursing - ASN (August 2012 & January 2013) (T)	RT23* Radiologic Technology (August 2012) [T]	PT22* Pharmacy Technology (January 2013) [T]
AD13* Nursing LPN - ASN Bridge (January 2013) (T)	RCT3* Respiratory Care Technology (August 2012) [T]	ST12* Surgical Technology (January 2013) [T]
PT23* Pharmacy Technology (January 2013) (T)	ST13* Surgical Technology (January 2013) [T]	

In accordance with the SWGTC document retention policy, application and supporting documents (including transcripts from high school and previously attended college(s)) will be destroyed one calendar year after the date of application for students who do not enroll.

I certify that the information I have given is correct to the best of my knowledge. I acknowledge that failure to give complete and accurate information may invalidate my application and admission to Southwest Georgia Technical College (SWGTC) and result in the loss of financial aid and require repayment to the College of any funds awarded. I understand that I am responsible for any fees not covered by my Financial Aid. I also give permission for my likeness, voice, or comments to be used in any promotional item on behalf of SWGTC or the Technical College System of Georgia.

Pursuant to O.C.G.A. 16-10-20, it is a felony to make a false statement on any state document. In addition, making a false statement on this application may result in your dismissal from the college.

Signature: _____

Date: _____

Southwest Georgia Technical College is a unit of the Technical College System of Georgia.

As set forth in its student catalog, Southwest Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The Title IX Coordinator: Joyce Halstead, VPSA, SWGTC Building A, (229) 225.5062. ADA/Section 504 Coordinator: Alison Welch, SWGTC Building A, (229) 227.2793. Revised Application 01/02/2012

Documentation for Student File

Instructions: After reading each of the following statements, place a check mark (✓) in the blank line to the left indicating that you have read and understand each statement.

A. High School Diploma or GED Requirement Statement

_____ I am aware that all programs require a high school diploma or equivalent to enter and graduate.
(Exception - some certificate programs)

B. Credit for Previous Education, Training, or Work Experience

Check only one in this section:

_____ I do have prior training and/or education that I would like to request be evaluated for possible advanced standing or course exemption credit.

(This could be High School Tech Prep Articulated Credit, transfer credit from Post-secondary institutions, military and/or work experience.)

-OR-

_____ I do not request credit for previous course work, training, or work experience.

C. Directory Information

_____ In accordance with federal law, the Family and Educational Rights and Privacy Act or FERPA, Southwest Georgia Technical College will release the following information as directory information:

-Name	-Address	-Telephone listing
-Date and place of birth	-Level of education	-Academic major
-Degrees received	-email address	-Academic Honors
-The education institution in which the student most recently was enrolled		

FERPA Objection: Any post-secondary student who objects to the release of this directory information under FERPA should file an objection in writing clearly stating what directory information should not be released to third parties. Forms are available in the office of admissions for filing a FERPA Objection.

(Please check to verify your awareness of both items above)

D. Student Recruitment Information

_____ Another federal law, known as the Solomon Amendment, requires Southwest Georgia Technical College to release student recruitment information to military recruiters. Student recruitment information is defined as:

-Name	-Address	-Telephone numbers
-Age	-Major	-Degree awarded
-Date(s) of attendance (quarter of enrollment)		

Objection-If you do not wish to have student recruitment information released to any third party, you may file a FERPA Objection in the Admissions Office at Southwest Georgia Technical College.

(Please check to verify your awareness of both items above)

Signature _____ Date: _____

Print Name _____ Major/Career Area: _____

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1/2011